

## NORTH CADBURY & YARLINGTON PARISH COUNCIL

### Minutes of North Cadbury & Yarlington Parish Council (PC) Meeting held on Thursday 12<sup>th</sup> November 2009 in the Reading Room, North Cadbury Village Hall.

**Present:** Mr R Crewdson (Chairman), Mr P Newth (Vice Chairman), Mr T Glass, Mrs P Wood, Mr K Northover, Mr H Russell, Mrs E Carter, Mrs C Yates and Mrs J Montgomery.

**In Attendance:** Mr J Crossley (District Councillor), Mr R Little (County Councillor), the Clerk, PCSO Beth Edwards (Police Community Support Officer) and four members of the public.

1. **Apologies:** Mr M Hunt and Mrs M Masters.
2. **Minutes of the Previous Meeting held on 3<sup>rd</sup> September 2009:** An amendment was agreed to item 14.c and would be agreed and signed at the next meeting. The Chairman thanked Mr Russell for acting Chairman in the absence of both himself and Mr Newth.
3. **Parish Council Policy for the promulgation of Draft Minutes on Public Notice Boards:** It was agreed that notice board copies of the draft minutes would have “draft” as a watermark. Once the minutes were agreed and signed as a true record they would be promulgated via the Parish Website.
4. **Police Community Support Officer Report:** PCSO Beth Edwards gave the crime figures for September to October 2009. There had been one assault in Yarlington and two breaches of a non-molestation order relating to an ongoing domestic issue in Yarlington. There were no other reported crimes. There had been three reports of anti-social behaviour; one was to report a motorcycle being ridden on a restricted byway in North Cadbury, the second was to report neighbourly nuisance in Galhampton and the third was to report two boys in North Cadbury damaging shrubs. The boys had been seen causing the damage therefore the PCSO made a home visit. The boys were willing to take part in the restorative justice scheme; however, as the witness was opposed to it they could not proceed. The PCSO reported that the recent performances by the Solomon Theatre Company were a great success, raising £182 for Age Concern, and had received positive feedback. The performances were a pilot scheme and due to its success funding had been achieved to hold performances elsewhere for March 2010.  
Mrs Wood asked the PCSO if any action could be taken to prevent parents parking on the white lines at the entrance to Chapel Lane, North Cadbury and around the bend at school drop-off and collection times as they were causing a hazard. The PCSO informed the PC that the white lines were “advisory” and not enforceable. The Chairman asked Mr Little if funding would ever become available to provide staff parking which might alleviate the situation. Mr Little advised the Chairman that North Cadbury School had the same issues as many of the other rural primary schools and funding to provide parking for teachers would not be a high priority, especially with such a restricted budget as present. It was suggested that the only way Somerset County Council (SCC) would consider changing the lineage to make parking on them an enforceable offence would be if there were an accident.  
The PCSO advised the PC that she had been liaising with Mrs Craggs, Head Teacher North Cadbury School, regarding the school children assisting in the planting of spring bulbs and asked if the PC was able to identify possible sites. *(The PCSO left at 7.55pm)*
5. **Declarations of Interest:** Mr Russell, non-prejudicial, item 14.c. Mr Glass, non-prejudicial, item 14.c and 14.e. Mrs Montgomery, non-prejudicial, item 8.b.
6. **Comments from the Public:** Members of public present informed the Chairman that they wished to discuss the provision of allotments at item 9.b.
7. **County and District Matters:** Mr Little reported that Sheila Wheeler had been appointed as the new chief executive for SCC and would be in post in February 2010. He advised that the budget process was ongoing at SCC for implementation in February 2010 and that finances were tight, therefore difficult decisions would have to be made. The Chairman asked Mr Little if he could advise the PC as to whether SCC were considering abolishing PCSO appointments as had been reported on the local news from a leaked document. Mr Little confirmed that PCSO posts were just one of 215 areas where

there were the possibility of cuts, and out of Somerset's 381 PCSOs only 4 might possibly be lost, however no one knew whether this would happen. The PC felt that there was a strong case to be made for retaining rural PCSOs and wished to declare publicly the PC's appreciation for PCSO Beth Edwards, who provided such a sterling service. Mr Crossley informed the PC that South Somerset District Council (SSDC) were addressing the matter and would compile a case in an attempt to prove that PCSOs operating in a geographical area performed a vital role and rural PCSOs should be defended.

Mr Crossley advised the PC that the State of the District Annual Meeting would be held in Yeovil on 19<sup>th</sup> November 2009 and recommended that a member of the PC was present. Mr Crossley reported that the Castle Cary and Wincanton Crime Prevention Panel, which concentrated mainly on the prevention of crime, already had two parenting courses running to which twelve families from Castle Cary were attending. He also reported that the Wincanton, Castle Cary and Bruton Community Justice Panel continued to be a success by taking away low level crime enabling the police to have more time to tackle higher level crime.

8. **Presentation of the New Look Parish Website:** Mr J Channon demonstrated the "new look" Parish Website to the PC which was now ready for use. The PC were very impressed with the new website and the Chairman thanked Mr Channon for all his time and effort. Mr Newth reiterated that to make the website successful and a really useful tool, every member of the PC should push organisation representatives within the Parish to include and update their information regularly. He also asked if the Galhampton Website could be persuaded to provide a link. Mr Newth advised that the running costs for the website would be minimal, approximately £200 per annum, and he anticipated that most of the costs would be recouped through commercial advertising. The registration fee was £30, which would be less next year, and the PC had paid for a design consultant, however, Mr Channon had provided his services for free as his contribution towards the Parish. *(Mr Channon left the meeting at 8.35pm)*

9. **Matters Arising:**

- a) Grant from SCC for North Cadbury Speed Limit Signs. Mr Little confirmed that SCC would refund the PC £2000 towards the total installation cost of £2696.40 for the speed limit signs.
- b) Allotments. Mr Newth reported that Mr Montgomery had had further discussions with a member and an officer of SSDC and that it now appeared that there was a way in which the original plan for the provision of allotments might be carried out. After discussion the PC resolved that in their view there was no other recreational priority for North Cadbury higher than the provision of allotments. The PC answered questions from the public. Mr Newth believed that everything possible should be done to bring the matter to a conclusion by the end of the year and he anticipated that the land would be initially prepared, fenced with hard-standing and hopefully with a rudimentary water supply, in time for spring planting. It would be necessary for the Allotment Committee comprising representatives of the allotment holders and the PC to become active as soon as SSDC gives the green light. *(Members of the public left at 9pm)*

10. **Reports on Meetings:**

- a) Crime Reduction Event – 8<sup>th</sup> Oct 09. Discussed at item 4.
- b) Dog Control Orders Workshop – 4<sup>th</sup> Nov 09. Mrs Wood gave a brief report on the workshop. The Chairman thanked Mrs Wood and Mrs Masters for their attendance.
- c) Area East Community Forum – 20<sup>th</sup> Oct 09. Mr Russell, who attended the Forum, did not find it very useful.

11. **Opportunity for Parish Youth Worker:** The Chairman asked the Clerk to report on the preliminary meeting she had attended on behalf of the PC to discuss the possible provision of a Parish Youth Worker with Rosemary Heath Coleman, Queen Camel Parish Councillor and Mr Justin Crawford. The Clerk reported that SSDC had written to Parish Councils to ask if they would like to confirm their interest in the proposal for the provision of a Parish Youth Worker and agree the financial contribution of £300 per parish, further funding had been found from other sources. SSDC proposed that the Youth Worker divided their time between three clusters of parishes over the period of a year. SSDC anticipated recruiting the Youth Worker by the end of 2009 to begin work straight away in the New

Year with Cluster 1, comprising of North Cadbury and Yarlinton, Sparkford and Queen Camel PC. A job description had been sent to each PC and was discussed at the preliminary meeting.

The Clerk advised that Rosemary, Justin and herself agreed that the provision of a Youth Worker could be of great benefit to each parish, however there were key issues that required clarification from SSDC prior to any formal agreement. It was agreed that the Job Description was too vague and had to be more measurable. The period allocated for each cluster must be spread over a year and not over four months, especially as a majority of activities and events were held in the spring, summer and autumn and not so much in the winter. Finally, the provision of a bus to help transport the youths to each sport event or activity would be vital, especially as each PC wished to work jointly in Cluster 1 sharing the Youth Workers time. The advantage being that this would bring together a greater number of youths with the advantage of widening friendships and would help to grow relationships between the communities; it would also be advantageous to share facilities.

The PC agreed to proceed only on the basis that the questions arising from the preliminary meeting were answered satisfactorily and would commit only for the first year. If the PC could see the benefit after the first year they could agree to continue with the scheme.

## 12. Future Meeting:

a) State of The District Meeting – 19<sup>th</sup> Nov 09. The Chairman and Mr Newth agreed to attend.

b) SSDC Core Strategy Workshops Briefing - 16<sup>th</sup> Nov 09, 7pm, Haynes Motor Museum, Sparkford. Follow on meetings would be held for Ilchester Cluster on 24<sup>th</sup> Nov 09, 7pm at Marston Magna Village Hall and for Castle Cary/Bruton Cluster on 25<sup>th</sup> Nov 09 at Churchfields, Wincanton. Due to North Cadbury and Yarlinton PC being geographically at the edge of each cluster, the Chairman, Mr Newth and Mr Glass would liaise as to who would attend each meeting.

c) Somerset Waste Management Workshops – 20<sup>th</sup> and 27<sup>th</sup> Nov 09, 9.30am, Bridgewater and Albion Rugby Football club. No Volunteers.

## 13. Planning:

a) Received:

PA No.	Details of application	P.C. Comments
09/03548/FUL	Elvet, Cary Rd, N Cadbury – Erect a conservatory	Support
09/04093/TPO	Castle View House, Cadbury Business Park – Fell 3 Polar Trees, known as group 66 in the SSDC TPO 1985	Support
09/03897/LBC	Home Farm, Cary Rd, NC – The alteration, extension & conversion of barns to form 2 dwellings	Support
09/04106/FUL	Greenlands, Brookhampton – Erection of a 2 storey extension to side & rear, a conservatory to rear and a single storey extension to front	Support
09/04016/FUL	Chapel Farm, Long St, Galhampton – Alterations & the conversion of existing agricultural barn into a dwelling	Support

b) Decisions:

P.A. No.	Details of application	Area East decision
09/02793/FUL	1 Eastfield, Pound Lane, Yarlinton – Erection of a single storey extension to rear of dwelling	Granted
09/02879/FUL	New Park Farm, Gibbet Rd, Maperton – Erection of an extension to residential annexe	Granted
09/03046/FUL	Home Farm, Cary Rd, NC – Conversion of barns to form 2 dwelling & the erection of a new dwelling	Granted
09/03396/FUL	Monymusk, March Lane, Galhampton – Alterations, the erection of a rear extension, conversion of loft space & installation of 2 velux roof lights	Granted

09/03283/FUL	Firbank Cottage, Cary Rd, NC – Alterations & the erection of a single storey side elevation to dwelling	Granted
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c) Report from the North Cadbury Conservation Area Boundary Review Working Party. A report would be given at the next PC meeting in January 2010.

**14. Finance and Accounts:**

- a) Transaction Report and Budget Statement for the period 4<sup>th</sup> September 2009 to 12<sup>th</sup> November 2009 were distributed.
- b) Approval of items of expenditure not previously authorised was given unanimously.
- c) Approval was given for the payment of the Parochial Church Council routine grants.
- d) Approval was given for the payment of Galhampton Village Hall’s recreational grant of £858.09.
- e) Report from the Precept Working Party - (The Clerk left the room at 9.50pm) The PC agreed to increase the Clerk’s salary to £217 per month with effect from 1<sup>st</sup> January 2010 and to leave the mileage at 40p per mile as per the guidance. Mr Russell had distributed a draft budget for 2010/11. ***(The Clerk returned to the room at 10.05pm)*** The Precept Working Party recommended that since uplifting the precept from £10,600 in 2008/09 to £11,000 for the current year, the PC should be able to maintain this level for the foreseeable future and proposed that the precept for 2010/11 was kept at £11,000. The proposed budget was adopted unanimously and the precept of £11,000 was agreed.

**15. Items of Report and Future Business:**

- a) Mrs Wood reported that the hedgerows opposite the Three Ashes Junction needed cutting back as cars approaching the junction from Castle Cary could not be seen through the brambles. The Clerk agreed to write to Mr Longman.
- b) Mr Glass reported that cars which were parking at the front of The Old Pub, Galhampton were creating a hazard as they severely limited the visibility of the cars pulling out at the junction. The Clerk agreed to write to the owners of The Old Pub

There being no further business the meeting closed at 10.10pm.

**SIGNED..... DATED.....**

NORTH CADBURY & YARLINGTON PARISH COUNCIL

**ACTION SHEET**

**Relating to the meeting held on 12<sup>th</sup> November 2009**

<b>ITEM NO.</b>	<b>ACTION AGREED</b>	<b>BY WHOM</b>	<b>DEADLINE</b>
2.	Amend Minutes and re-distribute	Clerk	Done
4.	Agree possible sites for bulb planting in North Cadbury and inform the Clerk	All	ASAP
11.	Confirm PC's agreement to proceed with Youth Worker and financial contribution with SSDC	Clerk	Done
12.a	Attend State of The District Meeting	Chair and Peter	19 Nov 09
12.b	Attend Core Strategy Workshops Briefing and follow on meetings	Chair, Peter and Terry	16, 24 and 25 Nov 09
14.c.	Pay PCC Routine Grants	Clerk	Done
14.d	Pay Gal VH Recreational Grant	Clerk	Done
15.a	Write to Mr Longman re brambles at Three Ashes Junction	Clerk	ASAP
15.b	Write to owner of The Old Pub, re parking or cars at front of pub	Clerk	ASAP