

North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ

Tel: 01963 240226

e-mail: parishclerk@northcadbury.org.uk

<http://www.northcadbury.org.uk>

“Draft” Minutes of Annual Parish Council Meeting

held on Wednesday 24th May 2023 in North Cadbury Village Hall, following the North Cadbury Annual Parish Meeting commencing at 7.00pm and to be followed by the Ordinary Parish Council Meeting

Councillors Present:

Diane Rickers (Chairman)

John Rundle (Vice-Chairman)

John Counsell

Andy Keys-Toyer

Nerissa Northover

Alan Rickers

Maria Viney

In Attendance: Somerset Councillor Henry Hobhouse, the Clerk and twenty eight members of the public.

Presentation for Malcolm Hunt, retired Chairman of the Parish Council (PC). The Chairman opened the meeting by presenting retired Chairman, Malcolm Hunt with a gift on behalf of the Parish Council. “It still feels really strange to be here today without Malcolm Hunt as part of the PC. Malcolm has been a part of the PC since being co-opted in 2009. He took up the role of Chairman in 2011 and served in this role until May 2022. A total of 12 years. A fantastic accolade for anyone to achieve. He has in the last year supported myself as I took on the role of Chair. These being very big boots to fill. He has offered a guiding hand I will miss his contribution greatly.

You have given outstanding service to the Parish and are highly respected across the whole Parish.

As you know Malcolm is a man of great diplomacy and he has worked tirelessly throughout his tenure to ensure that the PC remained on the right track steering the PC through several tricky times in relation to planning, latterly with Clare Field and the making of the Neighbourhood Plan. These two areas alone have taken a great deal of Malcolm’s time and effort with great success however, and I say this tongue in cheek, not always with the greatest of IT skills. During this time, you have also had an excellent working relationship with the Clerk, Becky.

Malcolm’s wife, Angela, has been a fantastic support to Malcolm, always being there in the background. In honour of her support to both Malcolm and the wider PC I would like to present Angela with this bouquet of flowers from the PC in thanks for all you have done.

I would now like to present Malcolm with this beautiful glass vase as a reminder of your time with the PC. This is a gift from all your friends on the PC. Thank you, Malcolm, for all you have achieved and undertaken for the community of North Cadbury and Yarlington Parishes.”

23/68. Election of the Chairman of the Council and receive his/her Declaration of Acceptance of Office.

The Vice-Chairman, Cllr Keys-Toyer, called for nominations.

RESOLVED: One nomination was received for Cllr Diane Rickers, who agreed to hold the office of Chairman. She was elected unanimously and duly signed her DAO as Chairman.

23/69. Election of the Vice Chairman of the Council.

Cllr Keys-Toyer agreed in June 2022 to hold the office of Vice Chairman for an initial period of six months and now wished to resign after holding the office for a year.

RESOLVED: One nomination was received for Cllr John Rundle who agreed to hold the office of Vice Chairman and was elected unanimously.

23/70. Apologies for absence.

RESOLVED: Apologies were received and accepted from Cllr Nick Garrett.

23/71. Parish Council Vacancies.

To consider applications received and conduct vote to fill three casual vacancies on the Parish Council by co-option.

The Clerk also reported that that no applications had been received.

RESOLVED: The Clerk would continue to advertise the three vacancies on the Parish Council.

23/72. Election of Officers, Statutory and Standing Committees (if any) and allocation of Parish Responsibilities to individual Councillors:

RESOLVED: The following councillors agreed as follows:

- a. Village Hall Committee representatives – Cllrs A Rickers, Rundle and Viney
- b. Parish Path Liaison Officer – Mrs S Fone, Footpath Warden - Cllr Garrett.
- c. Internal Auditor – Mr S Pritchard, Moderamen Ltd.
- d. North Cadbury Allotment Association Representative – Cllr Keys-Toyer
- e. Precept / Finance Committee – The Clerk and Cllr Rundle
- f. Highways and Byways – Cllr Rundle
- g. Personnel Committee – Cllrs Counsell, Keys-Toyer, D Rickers and Viney
- h. Environmental, Climate Change and Sustainability – Cllr Keys-Toyer, D Rickers and Viney.
- i. Neighbourhood Plan Monitoring Group – Cllrs Counsell and A Rickers.
- j. Media and Communication – The Clerk and Cllr A Rickers.
- k. Bank Signatories – Cllrs Keys-Toyer, A Rickers and Rundle. To remove Cllr Hunt and add Cllrs Northover and Viney.
- l. Local Community Network representatives – The Clerk and Cllrs D Rickers and Keys-Toyer.

23/73. To Review The Parish Council Risk Assessment.

RESOLVED: The Clerk previously circulated the Risk Assessment which was reviewed and approved.

23/74. To Review the Parish Council Assets Register.

RESOLVED: The Clerk previously circulated the Assets Register which was reviewed.

Councillors agreed to look at increasing the insurance values by approx. 20%, which would be circulated for consideration and approval at the next meeting.

There being no further business, the meeting closed at 8.30pm and was followed by the ordinary PC meeting.

Signed
Chairman

Dated