

North Cadbury & Yarlington Parish Council

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Notice of Parish Council Meeting

To be held as a consultative virtual meeting via Zoom software on
Wednesday 27th May 2020 at 3.00pm

All Council Meetings are Open to Members of the Public and Press
(Public Bodies [Admission to Meetings] Act 1960)

Dear Councillors

You are summoned to the following consultative virtual meeting of the Parish Council (PC) on Wednesday 27th May 2020 at 3.00 pm.

RCarter

Clerk to North Cadbury and Yarlington Parish Council

Agenda issued on 20th May 2020

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

Information for the Public

In light of the Coronavirus pandemic (COVID – 19) and the Government’s announcement to avoid social contact to help prevent the spread of the virus, North Cadbury and Yarlington Parish Council will meet remotely when required to consider planning applications and ‘essential’ business. All other scheduled dates are postponed. These changes in procedure will cease when the Government announces that the Coronavirus (COVID-19) crisis is over and when normal meetings can resume. We recognise that these are challenging times, but we still value the public’s contribution to our virtual consultative meetings. If you would like to participate and contribute in the meeting, please join on-line through Zoom at: <https://zoom.us/join>. Please email parishclerk@northcadbury.org.uk for the details to join the meeting. You will need an internet connection to do this.

The period allowed for participation in Public Question Time shall not exceed 15 minutes except with the consent of the Chairman and members of the Council. Each individual speaker shall be restricted to a total of three minutes.

If you would like to address the virtual consultative meeting during either Public Session or regarding a Planning Application, please email parishclerk@northcadbury.org.uk by 9.00am on Tuesday 26th May 2020. When you have registered, the Chairman will invite you to speak at the appropriate time during the virtual meeting.

Public Session

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, in accordance with Standing Order 3 (e). Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

North Cadbury and Yarlington Neighbourhood Plan Working Group

Progress report

Reports from County and District Councillors

District and County Councillors may give short verbal reports on matters affecting the Parish.

20/33. Apologies for Absence and to consider the reasons given

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

20/34. Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (Model Code of Conduct) Order LO9-12 May 2018. (NB this does not preclude any later declarations).

20/35. Minutes.

To approve the Minutes of the Ordinary Meeting held on Wednesday 26th February and Virtual Meeting held on 22nd April 2020.

20/36. Planning.

- a. To consider the following planning applications (PA):
 - i. **PA 20/00787/FUL.** Demolition of existing buildings and redevelopment of the site with 6 no. dwellings on land north of Hill Ash Farm, Woolston Road, North Cadbury.
 - ii. **PA 20/01186/FUL.** Conversion of agricultural building to a dwelling with associated alterations and development on land at Sandbrook Lane, Galhampton.
 - iii. **PA 20/01348/HOU** and **20/01349/LBC.** Replacement conservatory to rear of dwelling at Peacock Cottage, Cary Road, North Cadbury.
 - iv. **PA 20/01306/HOU.** Extension of existing prefabricated timber stable building to provide home workshop and garden machinery store (retrospective) at Hewletts Mill, Sandbrook Lane, Galhampton.
 - v. **PA 20/01215/HOU.** Erection of single storey with part two storey extension to rear of the dwelling at Roxburgh, 8 Long Street, Galhampton.
- b. SSDC Decisions.
 - i. **PA 20/00272/FUL.** Convert barn to dwelling at Marylands Farm, Marylands Galhampton – **REFUSED.**

20/37. Completion and approval of the Annual Governance and Accountability Return (AGAR) Part 2. 2019/20.

- a. To receive and note the Annual Internal Audit Report for the Annual Declaration carried out by Mr S Pritchard.
- b. Approval of Annual Governance Statement (Section 1).
- c. Approval of Accounting Statements (Section 2).
- d. To complete Certificate of Exemption.

20/38. Finance.

- a. To authorise the Clerk to carry out money transfers between the Council's Lloyds Business Bank Instant and Treasurers Accounts for FY 2020/21.
- b. To review the PC's Assets Register.
- c. To review the PC's Risk Assessment.
- d. Balance of the Councils Bank Account & Bank reconciliation
To report on Council's Bank Account.
- e. **Accounts for payment**
To review and approve a schedule of items of expenditure.

Parish Council Expenditure:

North Cadbury Playing Field Maintenance Grant	£1,901.50
North Cadbury PCC Churchyard Maint Grant	£1,200.00
Yarlington PCC Churchyard Maint Grant	£500.00
Zurich Municipal insurance Renewal (3yr LTA)	£328.87
Section 137 Grant – St Margaret's Hospice	£250.00
WesternWeb Ltd. PC Website Design (deposit)	£180.00
Clerk's Expenses	£71.00
Mr S Pritchard – Internal Auditor Fee	£56.60
Galhampton Village Hall hire 26 Feb 20	£29.00

North Cadbury Reading Room Hire 22 Jan 20	£14.00
Neighbourhood Plan (NP) Expenditure:	
WesternWeb Ltd Inv 21727	£36.00

20/39. Highways and Footpaths Report.

PC Representatives to provide progress reports.

20/40. Items for Report and Future Business

Please notify items to the Clerk at least 24hrs before the meeting.