

# North Cadbury & Yarlington Parish Council

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Notice of Parish Council Meeting  
To be held on Wednesday 22<sup>nd</sup> September 2021 at 7.00pm  
In North Cadbury Village Hall

All Council Meetings are Open to Members of the Public and Press (Public Bodies [Admission to Meetings] Act 1960)
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Dear Councillors

You are summoned to the following meeting of the Parish Council (PC) on Wednesday 22<sup>nd</sup> September 2021 at 7.00 pm in North Cadbury Village Hall.

*RCarter*

Clerk to North Cadbury and Yarlington Parish Council Agenda issued on 17<sup>th</sup> September 2021

## AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

### **Public Session**

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, in accordance with Standing Order 3 (e). Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

### **Report from The Newt and Emily Estate**

Mr P Rawson may give a report on matters affecting the Parish.

### **Reports from County and District Councillors.**

District and County Councillors may give short verbal reports on matters affecting the Parish.

### **21/107. Apologies for Absence and to consider the reasons given.**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

### **21/108. Declarations of Interest.**

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (Model Code of Conduct) Order LO9-12 May 2018. (NB this does not preclude any later declarations).

### **21/109. Minutes.**

To approve the Minutes of the ordinary meeting held on 22<sup>nd</sup> July 2021.

### **21/110. Vacancy on the Parish Council**

To consider applications received and conduct vote to fill casual vacancy on the Parish Council by co-option.

### **21/111. Planning.**

#### **a. South Somerset District Council (SSDC Decisions.**

The following applications have been determined:

- i. **PA 21/01882/HOU.** Construction of an outbuilding measuring 10m x 7m at Hewletts Mill, Sandbrook Lane, Galhampton – **APPROVED.**
- ii. **PA 21/02068/DPO.** Discharge of S52 Agreement dated 22nd September 1982 referring to approved planning application 820789 (Manor Farm Cottage). Agricultural dwelling at Manor Farm, Pound Lane, Yarlington – **APPROVED.**

### **21/112. North Cadbury and Yarlington Neighbourhood Plan Working Group (NPWG).**

Progress report.

### **21/113. Highways and Rights of Way (RoW) Report.**

#### **a. PC Representatives to provide progress reports.**

### **21/114. Finance.**

#### **a. Balance of the Councils Bank Account & Bank reconciliation.**

To report on Council's Bank Account.

#### **b. Accounts for payment**

To review and approve a schedule of items of expenditure:

Dorset Planning Consultant Ltd – Invoice 0667 (NP)	£799.56
PrintStreet – NP Posters	£418.60
WesternWeb Ltd. invoice 22604 (Circular Walks)	£126.00
Grant – Friends of Castle Cary Library	£100.00
SW Broadband – northcadbury.org.uk domain renewal	£53.88
Galhampton Village Hall Rental Aug 21 (NP)	£41.00
Galhampton Village Hall Rental Jul 21 (PC)	£29.00
Helen Isaacs – Facebook update	£30.00
SALC – Councillor Essentials Training 20 Jul 21	£25.00
Plastic folders for Circular Walks Instruction Leaflets	£21.00

c. To consider providing a grant of £500 in FY 2022/23 towards the purchase of a toddler see saw for North Cadbury Village Hall playground.

d. To consider applications received for SSDC's 'Opening up Safely and Reconnecting Communities' Fund.

e. To approve funding £70 approx. towards Brushcutter Training from the RoW Fund for a potential 'Strimmer' role.

### **21/115. Future Parish Elections**

To discuss Somerset County Council (SCC) and 'One Somerset's request for parish and town council's views on whether the 2023 town and parish council elections should be moved forward to 2022 to remain in sync with principal authority elections going forward

### **21/116. Parish Warden.**

To consider Sparkford PC's suggestion of investigating options for a Parish Warden that could be possibly a joint project with surrounding parishes general maintenance/clearance such as mowing, strimming, hedge cutting etc.

### **21/117. Business Continuity Motion to Council**

In light of the Coronavirus (Covid-19) pandemic the Council is to consider and resolve that:

a. Should the Council be unable to meet for whatever reason, the Clerk be given delegated authority to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the council's agreed budget.

b. Any decisions taken under resolution (a) above will be taken, whenever possible, in consultation with the Chairman and Vice Chairman of council and the relevant Committee Chairman (if appropriate). A record of all decisions and expenditure incurred under delegated authority will be kept and reported to members when the council next meets.

c. The authority to decide the Council's response to planning applications be delegated to the Clerk, in consultation with the Chairman and Vice Chairman of the Council. Members of the Council will be informed of applications out for consultation and whenever possible invited to attend an informal remote meeting of the Council to be held via zoom software and invited to submit comments to the Clerk on such applications to which informal remote meetings members of the public and press will also be welcome to attend and make representation.

d. The provisions outlined in resolutions (a-c) above will override any requirements to the contrary in the council's standing orders, financial regulations or terms of reference.

**21/118. Items for Report and Future Business**

Please notify items to the Clerk at least 24hrs before the meeting.

**Next meeting:** to be held on Wednesday 27<sup>th</sup> October 2021 at 7.00pm in Galhampton Village Hall.